

To the resident(s) of the Van Gogh Building Residential Complex (Adriaan Kooningstraat 7-57, Piet Smitkade 400-512, Kees Pijlstraat 6-112.)

**Subject: Fire safety improvement works in your home**

Rotterdam, March .... 2026

Dear Sir / Madam,

With this letter, we would like to inform you about the planned maintenance work on your home.

Commissioned by VVE Van Gogh Complex, we will soon start installing fire-resistant provisions in your home. The purpose of these works is to improve the fire safety of your apartment and the complex as a whole. We will strive to keep any inconvenience to a minimum during the process.

**What does this mean for you?**

As a resident, this means you will need to be home at specific times while we carry out the work. Before we begin, we kindly ask you to clear the areas around the central heating (CV) unit, the meter cupboard, and the toilet so that our employees can easily access the pipe penetrations in the ceiling and walls.

**When will the work take place?**

The work is scheduled to start in late March.

**You will be contacted by phone to schedule an appointment.**

If you prefer to make an appointment yourself, you can contact the foreman, Mr. Reda Hammou Allal, directly at 0612915428.

We will ensure that your home remains habitable during the work.

The work will take approximately 4 hours.

**What is going to happen?**

During the work, please take note of the following:

**Inside your home:**

- Wall and ceiling connections for piping will be fire-sealed at various locations. This includes the meter cupboard and central heating (CV) cabinet.
- The front door will be fitted with fire-retardant draft strips.
- The toilet sewage drain and toilet ventilation will be fitted with a fire-resistant collar.

**In the common areas:**

- Various frames in the stairwell will be fitted with fire-resistant provisions.
- The meter cupboards in the hallway will be fitted with fire-retardant materials.
- Pipe penetrations in the parking garage will be fire-sealed.

You may experience some inconvenience from the work in the common areas. We will, of course, try to limit this as much as possible.

If you have any questions after reading this letter, please contact us during office hours at 085-0702843.

Sincerely,

Mike van Zanten  
Project Manager